



**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is [www.gsaadvantage.gov](http://www.gsaadvantage.gov).

**Schedule 599 TRAVEL SERVICES SOLUTIONS**

Contract Number: **GS-33F-0035W**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [www.fss.gsa.gov](http://www.fss.gsa.gov)

Period Covered by Contract: 2/3/2010 through 2/2/2015

**JETLINK USA, LLC dba Arcadia Aviation**

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New York, NY 10016-5902  
Phone Number: 212.308.9600  
<http://www.arcadiaaviation.com>  
Business Size: Small



Arcadia Aviation is headquartered in New York City. We own and operate FBO's in Martinsburg, West Virginia and Monticello, New York. Arcadia Aviation specializes in supplying global aircraft management services at any location, specifically tailored to the needs of the individual customer. By combining proven policies and systems with qualified personnel, we are able to deliver safety and service while insulating the aircraft owner from the multitude of details associated with the operation of the aircraft. Our management clients benefit from the procedural checks and balances and ongoing supervision that only an experienced organization can provide.

Clients benefit from reduced hangar and office cost and additional maintenance support. Aircraft scheduling and all other travel related support functions are provided through our dispatch centers. This ensures a designated flight coordinator is dedicated to the customer's aircraft, just as is the flight crew. Additional functions, such as payroll and benefit administration, accounting, and Flight and Maintenance oversight are included as part of our management services. The structure of our program delivers to our clients all of the benefits available from a large fleet operator, while retaining the personalized service of an "in-house" flight department.

Arcadia Aviation owns two FBO's. At each of those locations we will own 200,000 square feet of premier, state of the art hangar space. We currently hold an FAA approved part 145 repair station certificate with repair services available at both locations.

Certificates:                      Part 135 Air Carrier Certificate: 7AAA724L  
   Part 145 Repair Station Certificate: A85R859W  
   ARG/US Platinum  
   The International Standard for Business Aircraft Operations (IS-BAO)

DUNS #                              604538178

Cage Code                         4NK80



### Customer Information

1. The following Special Item Numbers (SINs) are hereby awarded as a part of this contract:

- SIN 599-4, Air Charter Services-Owner Operated
- SIN 599-1000, Contract Support Items (Auxiliary Supplies/Services)

2. The following terms and conditions are made a part of the contract:

Awarded Prices and Discounts: The Government receives discounts of 5% (for task order sales up to \$500,000) and 7% (for task order sales from \$500,000 to \$1,000,000) off commercial price list for the King Air C90 and Mitsubishi Diamond aircraft types and 12% (for task order sales up to \$500,000) and 14% (for task order sales from \$500,000 to \$1,000,000) off commercial price list for the Hawker 800a aircraft type as presented below.

#### **SIN 599-4: AIR CHARTER SERVICES - OWNER OPERATOR**

SIN	Description	Unit of Issue	Time of Delivery (ARO)	Price Offered to Government
599-4	<b>King Air C90</b>	HOURLY	2-24 hours	<b>\$1,000.25</b> <b>\$979.19</b>
599-4	<b>Mitsubishi Diamond</b>	HOURLY	2-24 hours	<b>\$2,201.51</b> <b>\$2,155.16</b>
599-4	<b>Hawker 800a</b>	HOURLY	2-24 hours	<b>\$2,970.28</b> <b>\$2,902.77</b>

\*Includes fuel surcharge.

\*\* Lower discount applies for each order up to \$500,000 and higher discount applies for each order of \$500,000 to \$1,000,000.

Hourly pricing does not include flight attendants usually needed on Heavy & Extended Range Aircraft, primarily for safety. Required use will be determined by trip based on passenger and/or cargo. All incidental costs, including landing fees, parking, ground handling, flight planning, permitting, international fees, overnights, applicable taxes, and catering etc. will be billed per trip as incurred and are not included in the listed hourly rates above. These are itemized under SIN 599-1000: Accessorial Billing as other direct costs.

**SIN 599-1000: ACCESSORIAL BILLING\***

Auxiliary Support Item	Amount	Comments
Landing Fee (Per landing)	\$20 - \$800	Vary by aircraft size, airport, landing time of day
Parking Fee (Per Day)	\$20 - \$800	Vary by aircraft size, airport, length of stay, and FBO rates
International Fees	\$300-\$10,000	International handling fees, customs, immigration, landing and overflight permits, visas, international flight plans, and all other international flight related charges
Catering	\$0 - \$80	Soft drinks, water, coffee, snacks at no charge; other items charged accordingly
Fuel Surcharge	Due to changes in fuel prices, an additional surcharge may apply to travel. If the average fuel price purchased exceeds \$3.85 (Peg Rate) per gallon, the following formula will be utilized	Flight hours*fuel gallons burned/Hr * (Difference of Peg Rate and Average Fuel Cost) <ul style="list-style-type: none"> <li>○ King Air C90 fuel burn = 75 gallons per hour</li> <li>○ Mitsubishi Diamond fuel burn = 175 gallons per hour</li> <li>○ Hawker 800<sup>a</sup> fuel burn = 260 gallons per hour</li> </ul>
Crew Standby Fees	\$50/hour (King Air only) Per overnight crewmember: \$300 (domestic) \$400 (international)	Overnight and standby costs for aircraft to remain overnight at locations; applies when trip involves more than one crew duty day (14 hours)
Positioning Fees	Hourly charter rate	Empty leg travel flight time to/from Home Base: Martinsburg, WV (King Air/Hawker)/Monticello, NY (Mitsubishi Diamond) to position plane
Miscellaneous Fees	At cost	Fees associated with any air charter flight may apply. These may include de-icing, off station hangar, flight phone, or any other charge associated and necessary for the safe completion of a flight mission.
Cabin Attendant Fee	\$500 per crew person duty day	Required on some aircraft (heavy and extended range aircraft)
FET	7.5% of total invoice, excluding catering and ground transportation	Federal agency with certified FET exemption will not be charged

\*All SIN 599-1000 pricing is based upon at cost rates (without G&A additions), but excludes the .75% IFF which will be added to the invoiced price on the task order.

Prompt Payment: Net 30 days

FOB: Destination

Minimum Order: \$50

Maximum Order: \$1,000,000 for SINs 599-4 and 599-1000. These are Order Limitation amounts, as discussed under Clause 52.216-19 ORDER LIMITATIONS (OCT 1995) (DEVIATION II —FEB 2007) of the contract.

Contract Period: Five years from date of award plus three five-year option periods.

- Task Orders for this contract will be firm fixed priced. Contractor agrees to provide a should-cost estimate for each task order with all knowable costs itemized before flight. The final invoice should include all actual block hour and auxiliary service charges that apply to the task order requirements. The Contractor shall explain any/all differences between the pre-flight should cost estimate and post-flight invoiced costs to the ordering agency.
- The Contractor agrees to remit the Industrial Funding Fee and Sales Reporting under this contract pursuant to Clause 552.238-74, Industrial Funding Fee and Sales Reporting (JUL 2003), of the contract. The IFF applicable to all sales is .75%.

State/Local Disaster Recovery: Participating

American Recovery and Reinvestment Act: Eligible to participate

The price relationship in this contract shall be maintained through the contract period in accordance with contract Clause 552.238-75 PRICE REDUCTIONS (MAY 2004) (ALTERNATE I—MAY 2003). Thus, any change in the contractor's commercial pricing arrangement with any of the MFCs that disturb this relationship (new or revised terms and conditions) may constitute a price reduction that may allow the Government to qualify for similar price reductions.

Economic Price Adjustment (EPA): As this contract is based upon Commercial Price Lists, any future EPA will be based upon the requirements in Contract Clause 552.216-70 (Alternate I):

(b) Contractors may request price increases to be effective on or after the first 12 months of the contract period providing all of the following conditions are met:

- (1) Increases resulting from a reissue or other modification of the Contractor's commercial catalog/pricelist that was used as the basis for the contract award.
- (2) No more than three increases will be considered during each succeeding 12-month period of the contract.(For succeeding contract periods of less than 12 months, up to three increases will be considered subject to the other conditions of this paragraph (b)).
- (3) Increases are requested before the last 60 days of the contract period.

(4) At least 30 days elapse between requested increases.

(c) any contract period during which price increases will be considered, the aggregate of the increases during any 12-month period shall not exceed 10 percent of the contract unit price in effect at the end of the preceding 12-month period. The Government reserves the right to raise the ceiling when market conditions during the contract period support such a change.